

**Regular Meeting**  
**Of the**  
**Putnam Town Board**

June 13, 2024, 7PM ~ Putnam Town Hall ~ Zoom

**7:00 Meeting called to order**

Councilman Charlie Bain led the Pledge of Allegiance.

**Roll Call**

<b>Members present:</b>	Supervisor	Darrell Wilson
	Councilwoman	Carole Schneider
	Councilwoman	Kayla Bennett
	Councilman	Larry Shiell
	Councilman	Charles Bain

**Others present:** Gary Treadway (Highway Superintendent, Treadway Lane), Mary Jane Dedrick (Deputy Clerk, Whitetail Way), Cee McKenzie (Budget Officer, 526 Gull Bay Road), Dave Hayes (PVFD, 560 Gull Bay Road), May Drinkwine-Shiell (Resident, 439 County Route 3), Kay Greenough (Resident, 427 County Route 3), Dave Hayes (PVFD, 560 Gull Bay Road), Dave Manchester (Resident, 5177 Sagamore Road), Stephanie Wagoner (Resident, 2198 Black Point Road), Mariann Rapple (Resident, 2346 Black Point Way), Julie Tracey (Resident, 2304 Black Point Road),

**Present via ZOOM:** Nancy Wolf-Fisher (Resident, 5183 Sagamore Road), Karl Ohly (Resident, 428 County Route 3), Robert Winn (Town Attorney, 13 North Street, Granville, NY 12832), William Mossey (Resident, 4046 Beach Lane)

**Resolution #53**

**Accept the minutes of the May 9, 2024, Regular meeting**

On motion of Councilwoman Kayla Bennett, seconded by Councilwoman Carole Schneider; all in favor. Resolution unanimously adopted.

**Resolution #54**

**Accept the Financial reports for the month of May 2024**

On motion of Councilman Larry Shiell, seconded by Councilwoman Kayla Bennett; all in favor. Resolution unanimously adopted.

**Resolution #55**

**Accept the Town Clerk's report for the month of May 2024**

On motion of Councilman Charlie Bain, seconded by Councilwoman Carole Schneider all in favor. Resolution unanimously adopted.

**Resolution #56**

**Accept the Town Justice Report for the month of May 2024**

On motion of Councilman Larry Shiell, seconded by Councilman Charlie Bain; all in favor. Resolution unanimously adopted.

**Resolution #57**

**Pay bills as audited**

On motion of Councilman Larry Shiell, seconded by Councilwoman Kayla Bennett; all in favor. Resolution unanimously adopted.

Resolved, the bills on the following are paid as audited.

General Fund	# 114-156	\$16,791.16
Highway Fund	# 47-63	\$21,657.30
Black Point Sewer District	# 4	\$2,636

**Correspondence**

John Campbell- Letter of appreciation to the Highway Superintendent and crew on a job well done on Sagamore Road. (See attached)

**Courtesy of the Floor**

William Mossey addressed the Board first. Mr. Mossey addressed a situation with his neighbor whom he believes built illegally. Mr. Mossey said he doesn't like where his neighbor built a cabin, and it obstructs his view from his cabin to the road. The Planning Board referred Mr. Mossey to the Town Board by the Planning Board Chair. Supervisor Wilson advised Mr. Mossey that he believed the neighbors in question are now going to the Planning Board to resolve some of the issues around their build.

Dave Manchester addressed the Board next. Mr. Manchester began by reiterating Mr. Campbell's compliments to the Highway Superintendent and the crew for the professional job done on the Sagamore Road paving. Mr. Manchester also said he believed there is a need for an enforcement officer. Supervisor Wilson explained the difference between a code enforcement officer and a compliance officer. Putnam will not be seeing a code enforcement officer as that's covered by Washington County. Putnam would have a compliance officer for violations not covered by other entities only.

**Board of Assessment Review 2024 Report-** Chairwoman Cee McKenzie gave her report to the Board. The BAR met on Tuesday, May 28, 2024, for the review of grievances. There were three grievances and no Assessor stipulations received. The BAR granted reductions of \$35,000 to the Total Assessed Value of \$295,919,748 representing 0.0279% of the taxable town value. (See attached report)

Stephanie Wagoner addressed the Board asking about the public hearing that was supposed to take place at tonight's meeting. Supervisor Wilson replied explaining that there was an error and the proper time of notification by law was not met, the public hearing was moved to the July meeting to ensure proper notification times and transparency. Ms. Wagoner continued changing the topic to her situation with her neighbors saying they had started a project without consulting the Planning Board.

Mariann Rapple addressed the Board next. Mrs. Rapple explained that several years ago she and her husband put a garage up. She asserted that she and her husband went through the proper process to build the garage. She expressed that it is disheartening to see others build without going through the proper channels.

**Highway Report**

Highway Superintendent (HS) Gary Treadway reported that he had sought out estimates to build a fence at Cummings Park. The Board had approved \$2500 for the fence at the May 9<sup>th</sup>, 2024, meeting. HS Treadway was unable to find a fencing vendor within that price range. HS Treadway and highway Crewman Gerry Gendron built a split rail fence instead of hiring a vendor. (See attachment) HS Treadway

continued his report saying the crew has started roadside mowing, also that the white goods pick up will be July 10 & 11. To be added to the pickup list residents should call HS Treadway or the Town Clerk's office to be added. HS Treadway reported that the power problems at the beach will require a new wire to be run from the pole. HS Treadway is seeking an electrician to service the issue.

**Resolution #58**

**Waive the procurement policy to allow the Highway Superintendent to find the best value and most expeditious electrician to service the line at the beach/boat launch.**

On motion of Supervisor Wilson, seconded by Councilman Larry Shiell

**Roll Call:**

Councilwoman Carole Schneider	Yes
Councilwoman Kayla Bennett	Yes
Councilman Larry Shiell	Yes
Councilman Charlie Bain	Yes
Supervisor Darrell Wilson	Yes

All in favor. Resolution unanimously adopted.

**Planning Board Report**

Chairman Brown was not present at the meeting. Supervisor Wilson reported that there were two items on the Planning Board Agenda the evening before, one a garage on Liddle-Harris Road and a lot line adjustment on Beach Lane.

**Fire Department report**

Dave Hayes gave the FD report. (See attached)

**Old Business**

Policies- The Town Board is currently developing an employee handbook. This month's policies are Authorization -Use of Town vehicles, Mileage Personal Vehicles, Parking, Telephone Calls & Visitors, Smoking & Vaping.

**Resolution#59**

**Accept Policies for Authorization -Use of Town vehicles, Mileage Personal Vehicles, Parking, Telephone Calls & Visitors, Smoking & Vaping.**

On motion of Councilwoman Carole Schneider, seconded by Councilwoman Kayla Bennett all in favor. Resolution unanimously adopted.

**Attorney Rob Winn** – Discussed the proposed amendment to the Site Plan Review Law's Section 8.050 Enforcement section. Mr. Winn described the changes as the most limited level of penalties; however, the penalties can accrue over multiple days of a violation. A public hearing will be held at the next Board meeting July 11, 2024, at 7PM. (See attachment of proposed change)

**Resolution #60**

**Set the Public Hearing for the proposed amendment of section 8.050 Enforcement of the Site Plan Review**

On motion of Supervisor Darrell Wilson, seconded by Councilman Larry Shiell.

Councilwoman Kayla Bennet	Yes
Councilwoman Carole Schneider	No
Councilman Charlie Bain	No

Resolution passed by majority.

Councilwoman Carole Schneider introduced a petition for the dissolution of the Planning Board. Supervisor Wilson referred to Attorney Winn to lead the process. Mr. Winn will review the petitions and give an opinion to the board.

Supervisor Wilson advised that he and Highway Superintendent Treadway will meet with Kiewit and CHPE representatives in the coming week to discuss and finalize what will be done with the areas of Putnam that were highly impacted by the project. Work will continue in July, putting a vault in on County Route 3.

Supervisor Wilson lead a discussion with the Board about how the PILOT from the CHPE power project (Payment In Leu Of Taxes) will impact future generations of Putnam. When the PILOT runs out in 30 years there will be an increase in taxes. The objective is to utilize the money in a way that it will not have a seriously negative impact on future generations of Putnam.

**New Business**

**Resolution #61 (8:09)**

**Adjourn the Regular Meeting of the Putnam Town Board**

On motion of Councilwoman Carole Schneider, seconded by Councilman Charlie Bain; all in favor. Resolution unanimously adopted.

**Next meeting and Public Hearing are scheduled for July 11, 2024, at 7PM.**

Respectfully submitted,

Darlene Kerr  
Putnam Town Clerk

Darrell Wilson \_\_\_\_\_ Supervisor

Carole Schneider \_\_\_\_\_ Councilwoman

Kayla Bennett \_\_\_\_\_ Councilwoman

Larry Shiell \_\_\_\_\_ Councilman

Charles Bain Sr. \_\_\_\_\_ Councilman

---

**[putnam-ny] Contact - new submission**

3 messages

**john campbell** <reply-to+26d163339dd5@wixforms.com>  
Reply-To: john campbell <jampbell5269@gmail.com>  
To: townclerk@townofputnamny.com

Thu, Jun 6, 2024 at 9:13 AM

**john campbell** just submitted your form: Contact  
on putnam-ny

**Message Details:**

Name: john campbell

Email: jampbell5269@gmail.com

Subject: compliments

Message: Please convey to Darrell Wilson and Gary Treadway, my compliments on the great job done on paving Sagamore Road. Gary and his crew did a great job in all phases of the road work including ensuring that the sides of the road has sufficient gravel to provide a smooth surface.

Again compliments and thanks.

---

If you think this submission is spam, report it as spam.

To edit your email settings, go to your Inbox on desktop.

---

**Darlene Kerr** <townclerk@townofputnamny.com>

Thu, Jun 6, 2024 at 9:21 AM

To: Gary Treadway <superintendent.treadway@townofputnamny.com>, D Wilson <supervisor.wilson@townofputnamny.com>

😊 Good job G & crew

Darlene Kerr  
Putnam Town Clerk/ Tax Collector  
townclerk@townofputnamny.com  
518-547-8317  
FAX 518-547-9705  
14 Putnam Center Road  
P.O. Box 95  
Putnam Station N.Y.12861  
Office Hours:  
Mon, Tues, Fri, Sat 9am-1pm.  
Tues & Thurs 5pm-7pm

[Quoted text hidden]

---

**Darlene Kerr** <townclerk@townofputnamny.com>  
Draft To: john campbell <jampbell5269@gmail.com>

Thu, Jun 6, 2024 at 6:39 PM

June 13, 2024

Town Council  
Town of Putnam  
Putnam Station, NY 12861

RE: 2024 Putnam Grievance Day Summary

The 2024 Board of Assessment Review met on Tuesday, May 28<sup>th</sup> for the review of grievances. There were three grievances and no Assessor stipulations received.

While original grievances requested a reduction of \$1,045,820, the Board granted reductions of \$35,000 to Total Assessed Value. The actual reductions represent 0.0279% of the Total Taxable Town Value of \$295,919,748 as reported on the 2024 Tentative Assessment Roll.



Cecilia L. McKenzie

Chair 2024 Board of Assessment Review

Attachment (2024 BAR Grievance Summary)

cc BAR Files

Town of Putnam - 2024 Board of Assessment Review - Grievance Summary

	Name	Tax ID	Description	Tentative Assessment Roll 2024 Land Value	Tentative Assessment Roll 2024 Total Assessed Value	Claimed Assessment	Revised Land Value	BAR Determination Total Assessed Value	
1	Reynolds 401k Trust, Elizabeth	13.-2-12	210	\$ 29,600	\$ 187,500	\$ 73,500	\$ 29,600	\$ 152,500	
2	Hild Mgmt Trust, Kathleen Ann	1.14-1-11	210	\$ 435,500	\$ 710,000	\$ 253,571	\$ 435,500	\$ 710,000	
3	SLIC Network Solutions, Inc.	646.000-0000-701.360-1881	836	\$ -	\$ 475,391	\$ -	\$ -	\$ 475,391	
				\$ 465,100	\$ 1,372,891	\$ 327,071	\$ 465,100	\$ 1,337,891	
						\$ 1,045,820	\$ -	\$ (35,000)	Grievance Changes
							\$ -	\$ -	Stipulation Changes
							\$ -	\$ (35,000)	Total Reductions via BAR
							0.0279%	\$ 295,919,748	Grand Total Assessed Tentative 2024

**Putnam Volunteer Fire Company (PVFC)**  
**2024 Monthly Report to the Putnam Town Board**  
**June 13, 2024**  
**Presented by David Hayes, PVFC Secretary**

1. The PVFC received just two 911 calls during May for a total of 26 for the year:
  - Both were EMS calls in Putnam
  - Since 2017 the lowest annual number of calls was 59 and the highest was 102. It seems that this year we may be heading towards the low end of this range.
2. We have started working on our annual newsletter to the Putnam community and hope to mail it out in early July.
3. The fire company is now registered in the NYS Statewide Financial System and the NYS DHSES E-Grants system. Both these registrations are required in order to be eligible for grants from NYS.
4. This coming Saturday from 8:00 - Noon Elkhart Brass will be conducting a class at the Putnam Fire Station for fire company members. Elkhart Brass is a well-regarded manufacturer of fire hose nozzles, which we have, and is based in Elkhart, Indiana. The class will cover the use of their nozzles, proper fire hose advancement procedures, and fire truck pump operations such as how to establish the relationship between fire hose water pressure and water delivery volume.
5. We finished May with \$103,071.14 in our operating budget. Approximately \$35,000 will be withdrawn on July 1st to make the first of 15 loan payments on our new fire truck. I don't see any financial problems on the horizon.



**A LOCAL LAW AMENDING THE SITE PLAN REVIEW LAW FOR THE  
TOWN OF PUTNAM, NEW YORK  
LOCAL LAW #1 OF 2024**

*Be it enacted by the Town Board of the Town of Putnam as follows:*

**SECTION 1: Section 8.05 of the Putnam Town Law entitled “Site Plan Review Law” (Local Law No. 1 of the Year 2020) is hereby amended to read as follows:**

**8.050 Enforcement.**

Any person who violates any provision of the Putnam Site Plan Review Law shall, for every such violation, forfeit and pay a civil penalty of not less than \$100 nor more than \$250. When a violation of any of the provisions is continuous, each day thereof shall automatically constitute a separate and distinct violation subjecting the offender to an additional civil penalty without the necessity for any further notice, order or other action by the Code Enforcement Officer or authorized designee, including a Town Compliance Officer. The Code Enforcement Officer or authorized designee, including a Town Compliance Officer, has the authority under this chapter to commence a civil action in order to collect the civil penalty or penalties imposed pursuant to this section in the Town of Putnam Justice Court or other court of competent jurisdiction, provided that the Town Board consents to same. To the extent that this provision is inconsistent with the Town Law of the State of New York, Chapter 62 of the Consolidated Laws, Article 16, § 268, the Town Board of the Town of Putnam hereby declares its intent to supersede said section of the Town Law, pursuant to its home rule powers under the Municipal Home Rule Law, Article 2, § 10 et seq., of the Consolidated Laws of the State of New York.

**SECTION 2: Effective Date**

**This Local Law shall take effect immediately upon filing with the Secretary of State.**